

Job Title: Interpreter | MVMC

Purpose: The Moab Valley Multicultural Center (MVMC) serves the Moab community in many ways, one of those being Spanish-English Language Interpretation. We look for volunteers to help when we have a high volume of requests for Spanish-English Interpretation. However, we recognize that there are additional language needs in this area that we are not able to meet. We know that there are needs for the following languages: Diné, Mandarin, Thai, Turkish, and more. Interpreter Volunteers serve on behalf of the MVMC.

Location: Moab Valley Multicultural Center (MVMC); 156 N 100 W, Moab UT

Key Responsibilities:

- Knowledge of a second language.
- Professionalism and respect for Interpreter Code of Conduct.
- Translate written documents as needed.
- Interpret conversations in person or over the phone.
- Be an ambassador for the MVMC: know our mission and values and be able to answer questions as necessary.
- Other duties as assigned.

Reports to the Volunteer Coordinator of the MVMC.

The Length of Appointment: TBD on a case by case basis.

Time Commitment: Interpreters serve on an as needed basis. Usually commitments last from 1-3 hours at a time.

Qualifications: Fluency in another language. Knowledge and respect for Interpreter Standards and Codes of Conduct. Patience, flexibility, compassion, and passion for helping support our community. Certification from an accredited Interpreter Program preferred.

Training Procedure: Shadow at least 2 interpreters at the MVMC. Be shadowed 2 times by MVMC interpreters.

Age Requirement: 18 and over.

Dress Code: Business Casual