



## **Policy for VOLUNTEERS: Liability, Confidentiality & Screening**

**Anyone who willingly engages in any volunteer service is subject to the following policy statement with regards to liability, confidentiality and screening:**

I agree to participate in a charitable organization. My services will not entitle me to any compensation or benefits from the MVMC. I agree that, if I cause the MVMC to be sued, I will indemnify the MVMC for any such lawsuit and any resulting damages. Also, I will not sue the MVMC if I am injured during the course of my duties. I agree to not divulge to any unauthorized persons any information obtained in volunteering at the MVMC. I understand that all information regarding clients obtained by me in the course of my volunteerism is confidential. I understand that I am not to read information and records concerning client participants, or any other confidential documents, nor ask questions of clients for my own personal information but only to the extent and for the purpose of performing my assigned duties. I understand that any breach of confidentiality may be grounds for disciplinary action, and may include termination of my contract with the MVMC. I agree to notify my supervisor immediately should I become aware of an actual breach of confidentiality or a situation that could potentially result in a breach. Finally, I agree to submit to a background check if necessary for the security of the clients served by my specific services.